

**Report on Conference Expenditures
Fiscal Year 2025**

This report fulfills the U.S. International Development Finance Corporation's (DFC) reporting requirements pertaining to conference related expenditures contained within the Full-Year Continuing Appropriations and Extensions Act of 2025 and the Office of Management and Budget's Memorandum M-12-12 (OMB M-12-12, issued May 2012 and OMB M-17-08, issued November 25, 2016) for fiscal year 2025.

During fiscal year 2025, DFC hosted one conference that met the threshold for reporting.

Name of Conference	Office of General Counsel Continuing Education and Team Building Offsite
Location	Charlottesville, VA
Dates	9/30/24 – 10/2/24
Total Expenses	\$134,380, including \$16,809 for audio-visual services, \$9,098 for food and beverages, and including \$72,191 of travel expenses.
Number of Attendees	85
Purpose and Contribution to Mission	Three-day training and strategy setting session during which OGC set forth plans to align the Corporation's and OGC's priorities and strategic visions. Attorneys and staff participated in Continuing Legal Education and Professional Development courses as well as departmental discussions of relevant and pressing issues facing the organization.
Contracting Procedures Utilized	The contract was awarded using an existing single award blanket purchase agreement (BPA) that was previously competed. The contract price was in accordance with the BPA price list which was determined fair and reasonable prior to the establishment of the BPA.